



Students' Association Board Meeting

November 1, 2023
Manitou a bi Bii daziigae
Room E155

MINUTES

Attendance: Annie Wiebe, Abdelsattar, Akshita, Claudia Martinet, Colin Tirschmann, Eva Khattrra, Huong Giang Nguyen, Harpreet Kaur, Joshua Malam, Jo-Ann Johnson, Ho Sze (Janet) Mak, Jagnoor Sandhu, Laureen Janzen, Manpreet Kaur, Mohitpreet Kaur, Prachi Chawla, Preetinder Kaur Gill, Ryan Rutherford, Steve Nachtigall.

Regrets: Melinda Yanick, Melissa Ghidoni, Olufisayo Awe, Navpreet Kaur, Gurleen Kaur Toor.

- 1) Call to Order at 5:56PM
- 2) Land Acknowledgement by Jo-Ann Johnson
- 3) President's Opening Remarks, welcoming of the new members.
- 4) Call for Proxy.

Motion – To allow proxy voting for the duration of the meeting.

Mover: Joshua Malam **Second:** Ryan Rutherford **Motion:** Carried

- *Akshita proxied Navpreet.*
- *Janet (Ho Sze) proxied Gurleen.*

5) Adoption of the agenda

Motion – To adopt the agenda as presented.

Remarks:

It was pointed out that Lauren's Report was stated 'Not Attached' in the agenda; this was a typo in agenda.

Mover: Joshua Malam **Second:** Claudia **Motion:** Carried

6) Accept the SAB meeting minutes from October 11, 2023.

Motion – To accept the SAB meeting minutes from October 11, 2023.

Mover: Joshua Malam **Second:** Akshita **Motion:** Carried

7) Accept the SAB meeting minutes from October 25, 2023.

Motion – To accept the SAB meeting minutes from October 25, 2023.

Mover: Ryan **Second:** Joshua **Motion:** Carried

8) Executive Reports

A) **President Report** **Attached**

Key Points:

Prachi oversaw the Inspire Committee and Directions Committee. Worked with people within the International Department.

General Remarks:

Reminder to all to refrain from using acronyms.

B) **Vice President Academic Report** **Attached**

Key Points:

Mohit created a survey regarding the GBSV (Gender Based Sexual Violence), the survey has expired now but she collected some responses. There was a link to the survey in the report.

Remarks:

There was a question regarding the compassionate bursary.

Response: Discussion will be held in the Scholarship Committee.

It was also stated that the Coffee with Executives program has been put on pause because of low student engagement.

- C) **Vice President Internal Report** **Attached**
Melinda was not at the SAB meeting.
- D) **Vice President External Affairs Report** **Attached**

Key Points:

Jagnoor explained a bit about the sustainability development goals (SDG) that would be passed to advocacy committee and regarding the SA Rep (representative) program.

Remarks: *Board inquired about the SA's role in SDG accord.*

9) Managers Reports

- A) **Executive Director Report** **Attached**

Key Points:

Steve went over the outline of each department and briefly explained Marvin's role in the overseeing of Policies, legal pieces, and HR (Human Resource) area and how Steve himself was involved in it.

NDC Admin Assistant position is vacant and hiring someone for that was another task that Steve took on.

Remarks:

Steve was asked what HR meant for the SA and Marvin.

Response (Steve): *Working with legal pieces, keeping labor protocols in check, helping with employment agreements, and watching over the legal lens.*

Marvin has prior experience as a lawyer so would be suitable for this.

A discussion regarding the Wi-Fi booster at NDC also took place. The height of the wiring was being raised to connect the F building across to the trailer.

- B) **Director, Student Support Services** **Attached**

Key Points:

College hired a consultant for the Course Based Registration that's used through the student planning. The college converted to the course-based registration in 2018.

Inspire week is coming up from November 6th – November 15th.

Remarks:

It was asked if SA would be part of the consultations for course-based registrations.

Response: It would be brought forwards to various groups and it would be possible.

10) Committees**i) Finance Committee-** Melinda as Chair

Melinda was not present, there had been no meetings since she was sick.

ii) Elections Appointment & Referendum Committee – Prachi and Jagnoor as Co-Chair

Didn't meet but would be working towards the elections.

Remarks:

It was requested that it would be great if election packages are sent out before the holidays so that students would have more time to go over the election material.

A concern was posted about the election videos (candidates), these candidates can say anything, and it can also include some indigenous context which is sensitive, there should be a way to monitor all of this.

Response: It was informed that Marvin would be working closely with the candidates over the video piece to keep this issue in check.

iii) Building Trust Fund Committee – Melinda as Chair

Melinda Not Present

iv) Scholarships Committee – Mohitpreet as Chair**General overview of the scholarships****Remarks:**

It was asked if there were any students who applied for the scholarships and requested Lauren to be cc into the emails regarding the student scholarships selection.

v) **Advocacy Committee** – Jagnoor as Chair

The committee didn't have a meeting because of conflict with the previous SAB meeting. A letter draft for reiterating International Student Health Care Coverage was made, that along with SDG accord will be sent to the Advocacy Committee.

A MAPSS presentation was also given for the new board members to get familiar with the organization's purpose.

Remarks:

It was inquired if any students reached out regarding delays with the Manitoba Student Aid Program. Those delays could be a topic for SA to advocate.

vi) **Governance & Internal Review Committee** – Prachi and Mohitpreet as Co-Chair

GIRC (acronym for committee) met and got the LOC (Letter of Commitment) approved during special Board Meeting (on Teams) in time for the board members, A member helped in the adding insights to make changes to the letter.

11) Financials

Not attached.

Steve went over the financials and gave a general overview. There was a student fee delay, the general budget was up because of higher student enrolment.

Remarks:

General remarks were made regarding the variance of expenses bracket; it turned out that the reason was higher student enrolment (confirmed by Laureen).

12) Motion - To appoint Jagnoor as the Chair for the rest of the meeting.

Mover: Jo-Ann

Seconded: Annie

Motion: Carried

13) Holiday Hamper 2023

Motion -To approve up to \$50,000 for the 2023 Holiday Hamper program from the Wellness account.

Mover: Joshua

Seconded: Jo-Ann

Steve presented the holiday hamper program. This program targeted 100 students and was presented along with the Coat Program. This program was to provide food and gift cards for students in need (more details in the presentation).

Motion to amend: To approve up to \$63,000 for the 2023 Holiday Hamper program from the Wellness account.

Mover: Joshua

Secunder: Jo-Ann

Motion: Carried

Remarks:

The budget for family was increased and the coat program was also taken into consideration and thus an amendment was made, a member made a remark to remove the 'Christmas' from the motion name.

Discussions were held regarding the eligibility criteria of the program (food bank users were first, and students also must fill out some questions). A member suggested reaching out to local manufacturers for donations, this idea was further supported by another member who referred to an individual at Seven Oaks who can help draft a letter for donation.

A member mentioned how Metis Federation has a supplement program 'Student Metis Supplement' for anyone who is Metis.

It was decided that gift cards would not be promoted as part of the program, since it would attract all students towards the program (even those who are not in need of help).

14) IDEA Training

The Inclusion, Diversity, Equity and Access (IDEA) training could not be done because of conflict with the schedule of the board member, but it would be setup soon.

Remarks:

It was suggested that Wednesday evening would be best for most of the board members. Board also asked who the facilitator for the training was (It was replied that Executives would get more information from the College).

15) AGM November 15 at EDC Room P107 at 12pm

Steve outlined the purpose of the Annual General Meeting (AGM) and a quick mention of some of the presentations that would take place that day.

Remarks:

It was suggested that on AGM there should be an ASL Interpreter present for the meeting and the meeting itself should be recorded with a live chat in session so it can be accessible to all the students.

There were ideas to put AGM on the student news and to persuade instructors to compel students so that they attend these sessions.

16) Open Forum

Discussion to reiterate the ASL interpreter's presence in Monthly Info Meeting and some general questions around the student news were asked for the AGM news.

17) Adjournment at 8:33PM.