



## Students' Association Board Meeting

October 11, 2023  
Notre Dame Campus  
Room A137  
6:15 p.m. – 9:23 p.m.

### MINUTES

Food will be there at 5:30 p.m.

**Attendance:** Joshua Malam, Claudia Martinet, Adrian Vachon, Harjinder Singh Dhesi, Awe Olufisayo, Colin Tirschmann, Melissa Ghidoni, Mohitpreet Kaur, Jagnoor Singh Sandu, Prachi Chawla, Melinda Yanick, Steve Nachtigall, Laureen Janzen, Akshita

**Regrets:** Tommy Mahoney, Itzia Toledano, Manpreet Kaur, Abdelsattar, Gurleen Kaur Toor.

1) Call to Order at 6:15 pm

2) Land Acknowledgement

- President read the land acknowledgment.

3) President's Opening Remarks

- New Alumni member Colin Tirschmann was welcomed to the board on behalf of the President. Colin gave a brief introduction of himself.

4) Call for Proxy

**Motion** – To allow proxy voting for the duration of the meeting.

**Mover** – Adrian    **Seconder** – Harjinder    **Motion** – Carried

- Janet Mak proxy to Awe Olufisayo.
- Navpreet Kaur proxy to Harjinder Singh Dhesi.

- Ryan Rutherford proxy to Adrian Vachon.
- If a proxy is needed, email the President and/or Board Chair.

## 5) Adoption of the agenda

**Motion** – To adopt the agenda as presented.

**Mover** – Adrian    **Second**er – Joshua    **Motion** – Carried

- The Letter of Commitment was moved on the agenda and will be after committees.
- The audit presentation will start at 6:30 pm.

## 6) Accept the SAB meeting minutes from September 20th, 2023.

**Motion** – To accept the SAB meeting minutes from September 20, 2023.

**Mover** – Adrian    **Second**er – Harjinder    **Motion** - Carried

## 7) Executive Reports

### A) President Report

**Attached**

- SAB Applications were a report highlight.
- Forty diversified applications were received.
- Seven candidates were approved.
- The Break-FAST program was a report highlight. The program started this October.

### B) Vice President Academic Report

**Attached**

- Coffee with an Executive was the report highlight.
- Notre Dame Campus was more engaging than the Exchange District Campus.
- A great way for students to meet their Executives.

### C) Vice President Internal Report

**Attached**

- Pod for the Exchange District Campus was a report highlight. The pod was approved at the last board meeting.
- The Holiday Hamper program for the 2023 winter year is a highlight that will be discussed later in the agenda.

### D) Vice President External Affairs Report

**Attached**

- The Advocacy Committee meeting was a report highlight. The Canadian Alliance of Student Association documents were presented. The Manitoba Alliance of Post Secondary Students budget was presented.
- Roblyn Healthy and Safety meeting with Kirk Johnson was a report highlight.
- The Manitoba Alliance of Post Secondary Students budget was discussed. Can be decreased by having only one staff member and not two.

## 8) Managers Reports

### A) Executive Director Report

**Attached**

- The audit was the report highlight. Lengthy project over the past few weeks. A suggestion will be to keep BDO as the continued auditor.
- A conversation has started with the college on how Peggo cards can be loaded on campus, not just purchased on campus. Transit will be involved since the contract is ending.
- Waiting on a partner for the Peer Support Program.

### B) Director, Student Support Services

**Not Attached**

- Involvement with the Truth and Reconciliation events.
- Twenty-nine peer tutors were added to the peer support tutoring program.
- Drop-in counseling services are now available.

## 9) Audit Report (6:30 pm)

### a) Presentation by Pamela Dupuis (BDO).

- A presentation of the financial statements ending June 30<sup>th</sup>, 2023 was reviewed to the board.

**Motion** – To approve the audited financial statements ending June 30, 2023. Subject to minor revisions.

**Mover** – Joshua    **Seconder** – Claudia    **Motion** - Carried

## 10) Committees

### i) Finance Committee- Melinda as Chair

- A committee meeting was scheduled for September 10<sup>th</sup>. The meeting was not held due to a lack of quorum.
- There was an issue with the meeting scheduling. This will be addressed moving forward.

ii) **Elections Appointment & Referendum Committee** – Prachi and Jagnoor as Co-Chair

- A meeting was held on September 10<sup>th</sup>.
- Ratifying Students' Association Board results.

iii) **Building Trust Fund Committee** – Melinda as Chair

- A scheduled meeting for October 4<sup>th</sup> was canceled as there were no matters to bring to the committee at that point in time.
- A future meeting will be scheduled at the end of October.

iv) **Scholarships Committee** – Mohitpreet as Chair

- Due to technical issues, a meeting was not held. A meeting will be held at the end of October.

v) **Advocacy Committee** – Jagnoor as Chair

- A meeting was not held due to a lack of quorum. The next meeting will be held on October 25<sup>th</sup>.

vi) **Governance & Internal Review Committee** – Prachi and Mohitpreet as Co-Chair

- A meeting was not held due to a lack of quorum. A meeting will be held at the end of October.

## 11) Letter of Commitment

**Motion** - To approve the Students' Association Board Letter of Commitment as presented.

**Mover** – Joshua    **Seconder** – Harjinder

- Marvin gave a presentation to the board on the letter of commitment.
- It was mentioned that the college cannot disclose personal student information to the Students' Association. The student can request a letter from the college to bring to the Students' Association.
- A letter of enrollment may be requested from the student to verify the study start date.

- Signing a nondisclosure agreement was removed from this letter of commitment. The nondisclosure agreement was on the May and June letter of commitment.
- The strategic plan is not mentioned in the letter of commitment.
- First-term students would not have a GPA. Taking a snapshot of their GPA at the end of term one and showing the President proof of current standings is an option to consider.
- Good standing references a student not on academic probation, below a 2.0 cumulative GPA.
- If the college approves the letter of commitment, there is potential for information sharing if requirements are met.

**Recess started at 8:50 pm and ended at 8:59 pm.**

- Contradicting letter of commitment cannot be approved.
- A special meeting would be held online if a postponement is agreed on by the board.
- The Executives will be mindful of committee member's time during the special meeting week due to an influx of committee meetings scheduled.
- Board members agree to committee meeting adjustments so a special meeting can be held.

12) **Motion to Postpone:** To postpone agenda item 11 (Letter of Commitment) and 12 (SAB Appointment results) to a Special SAB meeting on October 25, 2023.

**Mover – Joshua    Secondar – Adrian                      Carried**

- Students can go to the Red River College Polytechnic website to request different letters.
- A letter of enrollment and academic standing costs \$18.90 plus tax and takes 2-3 days to receive.

**Agenda Item #11) SAB Letter of Commitment**

**Motion -** To approve the Students' Association Board Letter of Commitment as presented.

**Agenda Item #12) SAB Appointment results**

**Motion -** To appoint **Jo-Ann Johnson, Joshua Malam, Annie Wiebe, Preetinder Kaur Gill, Eva Khattra, Huong Giang Nguyen, Harpreet Kaur** to the Students' Association Board in the 2023-24 fall term until the next fall term members are appointed.

**13) Motion to Table** – To table agenda item number 13 (Holiday Hamper) to the November 1<sup>st</sup> SAB meeting.

**Mover** – Joshua   **Secunder** – Claudia   **Motion** - Carried

**Agenda Item #13) Holiday Hamper 2023**

**Motion** -To approve up to \$50,000 for the 2023 Christmas Holiday Hamper program from the Wellness account.

**14) IDEA Training**

- IDEA training tentatively for November 1<sup>st</sup> from 5:00 – 6:00 pm

**15) Open Forum**

- Harjinder and Adrian are leaving the board. Speeches were given by the departing board members. The President awarded certificates to the departing board members.

**16) Adjournment at 9:23 pm.**