

## Board Elections 2021 Checklist

Package to be completed and submitted through SA Website no later than **Wednesday, September 29, 2021 at 12:00 pm**

- Agreed to "Board Candidate Letter of Commitment"
- Agreed to "Board Transcript Permission Form"
- Agreed to "Board Media Permission Form"
- Agreed to "Board Photo/Video Consent and Release Form"
- Fill out the "Board Candidate Information Page"
- Submit copy of your most recent transcript including your cumulative GPA on the "Board Candidate Information Page". An official transcript is not necessary.
- Sign the "Board Candidate Authorization Signature"

### **After Orientation**

- Posters and Positioning Statements must be submitted by **Wednesday, October 6, 2021 at 3:00 pm**
- List all volunteers that will assist in your campaign on the "Candidates Campaign Volunteers Form"
- List all URL's that you will use in your campaign on the "Online Campaigning Websites Form"

### **After Election Period**

- Candidate Expenditures, must be submitted by all candidates by **Wednesday, October 27, 2021 at 12:00 pm**
  - Make sure to keep track of all campaign expenses
  - Candidates will only be reimbursed for original receipts handed in
  - Expense form can be downloaded from the website and submitted through the website
  - All expenses must be listed on the expense form even if a claim for the expenses will not be made. The form must be submitted with the amount of claim as "0"
  - If no expenses have been incurred, the expense form must still be submitted