

Board Elections 2021 Checklist

Package to be completed and submitted through SA Website no later than **Friday, February 26, 2021 at 3:00 pm**

- Agreed to "Board Candidate Letter of Commitment"
- Agreed to "Board Transcript Permission Form"
- Agreed to "Board Media Permission Form"
- Agreed to "Board Photo/Video Consent and Release Form"
- Fill out the "Tell us About Yourself Page"
- Submit Professional Photo on the "Tell us About Yourself Page"
- Submit copy of your most recent transcript including your cumulative GPA on the "Tell us about Yourself Page". An official transcript is not necessary.
- Sign the "Board Candidate Letter of Commitment"
- List any volunteers that will assist in your campaign on the "Candidates Campaign Volunteers Form"
- List all URL's that you will use in your campaign on the "Online Campaigning Websites Form"

After Candidate Information Session

- Candidate Speeches and Positioning Statements must be submitted by **Thursday, March 11, 2021 at 3:00 pm**

After Election Period

- Candidate Expenditures, must be emailed to Executive Director by **Thursday, March 25, 2021 at 12:00 pm**
 - Make sure to keep track of all campaign expenses
 - Candidates will only be reimbursed for original receipts handed in
 - Expense form can be downloaded from website and must be emailed to Executive Director once completed (snachtigall@rrc.ca)
 - All expenses must be listed on the expense form even if a claim for the expenses will not be made. The form must be submitted with the amount of claim as "0"
 - If no expenses have been incurred, the expense form must still be submitted